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Ref: Christmas Deliveries 2020 & 2021 Price Changes Date: 14th December 2020

Dear Valued Customer,

We at Caltech wish to sincerely thank you for your support of our business throughout what has been one of the most difficult years in living memory. In what has been a truly tough year for all, it is a true testament to each and every person that we continue to support and assist each other as we navigate our way through this pandemic.

As the end of 2020 approaches, we wish to inform all our customers and partners that Caltech Electrical Supplies' last day for deliveries in 2020 will be Friday 18th December 2020. This is because of the information we are receiving from our main suppliers with regards their deliveries and also to facilitate an end of year stock take on Monday & Tuesday the 21st & 22nd of December.

This effectively means that Caltech will be closed for business for 2020 as of 16:30pm on Friday the 18th of December 2020.

We will of course do all we can to assist with urgent requirements right up to the full closure @ 13:00pm on Tuesday the 22nd December 2020.

Caltech's offices will re-open in full on Monday the 4th January 2020.

As we move into 2021, we have been informed of price increases in the region of 3-5% from all our main suppliers. As a result, we are left with little option in having to increase our own prices accordingly. These price increases will be in place from Monday the 4th January 2021.

With the uncertainty of Brexit upon us we most also highlight that there will very likely be further price changes on different product ranges throughout Q1 of 2021. These will only become evident as we identify customs tariffs and duties that will be implemented on certain product ranges that originate from the UK.

We also anticipate that Q1 will bring a great deal of uncertainty when it comes to deliveries. Despite doing all we can to anticipate changes and liaise with suppliers, there exists a great deal of uncertainty with this whole process. We will do our upmost to keep you up to date with changes as they become evident to us.

I would like to finish by wishing You & Yours a Wonderful and Peaceful Christmas and we hope that you all enjoy a very well-deserved break. We look forward to working closely with you in 2021.

Happy Christmas & Happy New Year from All the Caltech Team.

Gerry O' Callaghan Managing Director